



# Bulletin

→ December 2004  
Issue 6

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••• Copies of previous bulletins are available at: [www.vtac.edu.au](http://www.vtac.edu.au)

## President's briefing 2005

The annual briefing for presidents of regional careers groups will be held on Friday 4 March 2005 from 10am at the VTAC office. Invitations and an agenda will be sent to regional careers groups in late January, early February. Information will also be available under *Schools Liaison* at: [www.vtac.edu.au](http://www.vtac.edu.au)

VTAC  
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Principal

Careers Teacher

VCE Co-ordinator

## Changes to fees and charges for 2006 applications

VTAC has recently conducted a review of the processing fees charged to current year 12 students and non-year 12 applicants. In setting the original charges for year 12 and non-year 12 applicants, the Management Committee was of the view that they should reflect the respective real cost of processing. Thus non-year 12 processing fees were set at approximately twice the cost of current year 12 processing fees.

However, most of the additional costs associated with non-year 12 applicants were linked to paper processing, with applicants now using the internet and the associated workload comparable it was recommended and approved that new processing fees be gradually implemented for all applications.

Therefore the processing fees for 2005/06 application and selection period will be:

- \$19 timely current year 12 applications (inclusive of GST)
- \$27.50 timely non-year 12 applications (inclusive of GST)
- \$66 late applications (inclusive of GST)
- \$88 very late applications (inclusive of GST)

For the 2006/07 application and selection period the processing fees will be:

- \$22 timely applications (inclusive of GST)
- \$66 late applications (inclusive of GST)
- \$88 very late applications (inclusive of GST)

## VCE student PINs

For year 11 students undertaking a Unit 3 and 4 VCE study or a year 12 student who has not applied for a tertiary course, their PIN will be the first four digits of their date of birth. For example: 24 November 1986 = PIN: 2411.

## Lost or misplaced PINs

For students who have applied for a tertiary course and misplaced or forgotten their PIN do not ring VTAC. Students must follow one of the following protocols.

- Attend VTAC office with photo ID
- Print and complete the Request for PIN form on the VTAC website [www.vtac.edu.au](http://www.vtac.edu.au) and follow the instructions outlined on this form. To ensure receipt of your PIN, prior to the release of results at 7am on Monday 13 December this form must be submitted by no later than 5pm on Thursday 9 December 2004.

## Want to change your PIN?

Change of PIN on the VTAC Infonet will not be available from 5pm Friday 10 December until 12noon Monday 13 December 2004.

## Information for Careers Teachers: CourseLink

ENTERs will be available via VTAC CourseLink to schools from 4pm on Sunday 12 December and to students at 7am on Monday 13 December. CourseLink will be accessible as 'read only' until 10am on Monday 13 December.

To ensure that students have maximum server access to their ENTERs on Monday 13 December, ENTER subject scores will be available from 10am and change of preference will open at 9am on that morning.

## Forgotten your user name/password?

To ensure the information is reissued to you prior to Sunday 12 December, your school must submit the appropriate form, available from Teacher Access on VTAC CourseLink by no later than 5pm Thursday 9 December 2004. Requests submitted after that time cannot be guaranteed prior to Sunday 12 December.

## Downloading of data

When you receive your ENTERs they will initially be recorded in rank order. VTAC recommends that your school download or save the data file of students, as this information will not be available between 7am and 10am on Monday 13 December.

- Go to VTAC CourseLink, Teacher Access at: [www.vtac.edu.au](http://www.vtac.edu.au)
- Type in your user name and password
- Go to *Student Report*
- Click on *VCE Student ENTERs*
- To sort data you can click on any column header.

**After 10am on Monday 13 December** the following instructions allow teachers to download student preferences with ENTERs. This report is best printed with font: *Courier New*, size 8 in *landscape*.

## Netscape/Internet Explorer

- Click *Student Report > Student Preferences*
- Click the *info* button next to *Download all preferences printable text files*
- You will then be instructed to *save this file to your local hard drive and open in WordPad to print > Click OK*
- Right click on *Download all preferences printable text files* a dialogue box will appear. *Save target/link as*. You will be given the option to save the file to your desktop
- Set the *open it* option > Click *OK* (it may tell you it is *too big for Notepad – would you like to use WordPad to read this file?* > Answer *Yes*
- Press *Ctrl + A* to highlight all your students
- Choose *Format > Font > size 8 > Click OK*
- Choose *File > Print*. In the print dialogue box > Click *Properties* and set paper size to *landscape > Click OK > OK to print*.



# Change of preference hotlines and information days

## Australian Catholic University

Visit: [www.acu.edu.au](http://www.acu.edu.au)

Ballarat campus (Aquinas): Telephone (03) 5336 5361

Email: [studentcentre@aquinas.acu.edu.au](mailto:studentcentre@aquinas.acu.edu.au)

Melbourne campus (St Patrick's): Telephone (03) 9953 3062

Email: [studentcentre@patrick.acu.edu.au](mailto:studentcentre@patrick.acu.edu.au)

Twilight information session: Wednesday 15 December (5pm–7pm) ACU National, Melbourne campus (St Patrick's), 115 Victoria Parade, Fitzroy

## Australian College of Natural Medicine

Log on to: [www.acnm.edu.au](http://www.acnm.edu.au)

Melbourne City campus: Telephone (03) 9662 9911

Box Hill campus: Telephone (03) 9890 5599

Email: [infomelb@acnm.edu.au](mailto:infomelb@acnm.edu.au)

## Australian College of Sports Therapy

Hotline: (03) 9650 2322 Monday 13–Friday 17 December (9am–4pm)

or log on to: [www.sportstherapy.edu](http://www.sportstherapy.edu)

Email: [courses@sportstherapy.edu](mailto:courses@sportstherapy.edu)

## Australian Guild of Music Education

Hotline: (03) 9822 3111 (10am–3pm) up to Thursday 16 December

## Australian Institute of Public Safety

Hotline: (03) 9654 6666 Monday 13–Friday 17 December (10am–4pm)

Email: [degrees@aips.edu.au](mailto:degrees@aips.edu.au) or log on to [www.aips.edu.au](http://www.aips.edu.au)

## Australian National University

Hotline: 1800 620 032 (9am–5pm) weekdays from Monday 6 December–Friday 21 January and Saturday 18 December (closed 25 December–3 January). Melbourne advisory session: Friday 17 December (10am–4pm) at ANU House, 52 Collins Street

## Box Hill Institute of TAFE

Hotline: 1800 068 077 weekdays Monday 6–Monday 20 December (9am–5pm)

## Charles Sturt University

Visit: [www.csu.edu.au](http://www.csu.edu.au)

Albury Campus: Telephone: (02) 6051 6811 Monday 13–Monday 20 December (9am–5pm)

Email: [infoadmalb@csu.edu.au](mailto:infoadmalb@csu.edu.au)

## Chisholm Institute

Hotline: 1800 444 220 weekdays Monday 6–Wednesday 22 December (8.30am–5pm), or log on to: [www.chisholm.vic.edu.au](http://www.chisholm.vic.edu.au)

## Deakin University

Log on to: [www.deakin.edu.au/cop](http://www.deakin.edu.au/cop) or call the hotline: (03) 9244 6333 (9am–5pm) Monday 13–Friday 17 December and Monday 20 December (9am–12 noon)

Change of preference information evenings: Tuesday 14 December (6pm–7pm) at the Geelong Waterfront campus and the Melbourne campus at Burwood

Campus tours: Geelong campus at Wairn Ponds and Melbourne campus at Burwood Tuesday 14 and Thursday 16 December (2pm)

To register for any of these events telephone Geelong: (03) 5227 2444; Melbourne: (03) 9246 8053, email: [shirlt@deakin.edu.au](mailto:shirlt@deakin.edu.au)

## East Gippsland Institute of TAFE

Infoline: 1300 133 717 (9am–4pm). Staff will be available to assist with student enquiries up until 17 December (12noon)

Email: [info@egtafe.vic.edu.au](mailto:info@egtafe.vic.edu.au)

## Elly Lukas Beauty Therapy College

Hotline: (03) 9923 8824 or 1300 668 888 Monday 13–Saturday 18 December (9am–7pm)

Information session: Saturday 18 December (11am–12noon)

Email: [changeofpreference@ellylukas.edu.au](mailto:changeofpreference@ellylukas.edu.au)

## ESTT College of Natural Medicine

Hotline: 1800 018 481 Monday–Friday (9.30am–6.30pm), Saturday–Sunday (9.30am–5pm)

Information sessions: Sunday 5 December (2pm–4pm), Thursdays 9 & 16 December (6pm–8pm)

Email: [info@estt.vic.edu.au](mailto:info@estt.vic.edu.au)

## GippsTAFE (Central Gippsland Institute of TAFE)

Telephone: (03) 5127 0277

Staff at the Leongatha, Morwell, Warragul and Yallourn campus locations will be available for student enquiries up until Tuesday 21 December (3pm)

Email: [enquiries@gippstafe.vic.edu.au](mailto:enquiries@gippstafe.vic.edu.au)

## Gordon Institute of TAFE

Hotline: (03) 5225 0577 Monday 6–Monday 20 December (9am–4pm) and Friday 17 December (9am–12noon)

## Grenadi School of Design Pty Ltd

Hotline: (03) 9663 0001 Monday–Friday (9am–5pm) until 17 December and again from 3 January or visit the college at 253 Lonsdale St Melbourne

Email: [enquiries@graphicschool.com.au](mailto:enquiries@graphicschool.com.au)

## Holmesglen Institute of TAFE

Enquiries: (03) 9564 1555 or (03) 9564 1640

Email: [info@holmesglen.vic.edu.au](mailto:info@holmesglen.vic.edu.au) or visit [www.holmesglen.vic.edu.au](http://www.holmesglen.vic.edu.au)

## Institute for Design, Entertainment and the Arts

Telephone Janine Livingston: (03) 9663 9099 Monday–Friday (9am–5pm)

## La Trobe University

Hotline: 1300 135 045 Monday 13–Friday 17 December (9am–5pm)

Melbourne (Bundoora) campus: Wednesday 15 December Selection Information Expo; campus and accommodation tours (3pm–7pm), Union building (park in carpark 3 and follow the signs) Telephone: (03) 9479 1993 or 1300 135 045

Albury-Wodonga campus: Visit us from Monday 13–Friday 17 December (9am–5pm)

Telephone: (02) 6058 3785

Bendigo campus: Visit us in Hargreaves Mall from Monday 13–Wednesday 15 December (10am–2pm)

Telephone: (03) 5444 7444 or 1300 138 058

Visiting local schools—check with your Careers Adviser

Mildura campus: Visit us on Tuesday 14 December (3pm–6pm)

Telephone: (03) 5051 4000

Mt Buller campus: Telephone: (03) 5733 7000

Shepparton campus: Visit us on Monday 13 December (10am–4pm)

Telephone: (03) 5833 2517 or 1800 065 721

## Melba Conservatorium of Music

Hotline: (03) 9429 6151 Monday 13–Tuesday 14 December (9am–5pm)

Open for visits and tours on Monday 13–Tuesday 14 December (5pm–6pm) at the Melba Office, 45 York Street, Richmond

## Melbourne Institute of Business and Technology

Hotline: (03) 9244 5600 Monday 13–Tuesday 14 December (9am–5pm)

Open for visits and tours on Monday 13–Tuesday 14 December (9am–5pm) 336 Glenferrie Road Malvern

## Melbourne Institute of Technology

Telephone: (03) 9650 6711 Monday 13–Friday 17 December (9am–5pm)

Visit MIT during change of preference week or log on to:

[www.mit.vic.edu.au](http://www.mit.vic.edu.au)

## Monash College

Hotline: (03) 9627 4852 Monday 6 December–Friday 7 January 2005 (9am–5pm)

Change of preference information session: Wednesday 15 December (10am–2pm) South One Lecture Theatre (Building 64)

Monash University, Clayton campus, Wellington Road, Clayton

Visit Monash College during change of preference week (10am–4pm)

Email: [study@monash.edu](mailto:study@monash.edu)

## Monash University

Change of preference information days:

Metropolitan region: Wednesday 15 December (10am–2pm)

South One Lecture Theatre (Building 64) Clayton campus

Gippsland region: Tuesday 14 December (3pm–6pm) Edison Mission

Room (Building 5N) Gippsland campus, telephone (03) 9905 1320,

Metropolitan campuses, telephone (03) 9902 6214 or 5122 6214

(local area callers)—Gippsland

Email: [ps0@adm.monash.edu.au](mailto:ps0@adm.monash.edu.au) Website: [www.monash.edu.au/ps0](http://www.monash.edu.au/ps0)

## New courses 2005

### Australian Catholic University

Nursing/Arts, Ballarat: 10031 (CSP), 10032 (Fee)

### Australian Catholic University (Postgraduate Education)

Graduate Diploma in Education (Secondary), Ballarat: 91112 (Fee-paying full-time)  
Graduate Diploma in Education (Secondary), Ballarat: 91122 (Fee-paying part-time)  
Graduate Diploma in Education (Secondary), Melbourne: 91212 (Fee-paying full-time)  
Graduate Diploma in Education (Secondary), Melbourne: 91222 (Fee-paying part-time)

### Australian Institute of Fitness

Fitness, Melbourne: 98402 (Fee)

### Australian National University

Actuarial Studies and Economics (Honours), Acton: 49251 (CSP), 49253 (Int. Fee)  
Asian Studies (PhB Program), Acton: 49831 (CSP), 49833 (Int. Fee)

### Box Hill Institute of TAFE

Beauty Therapy, Elgar: 51672

### Monash University

Aerospace Engineering, Clayton: 28001 (CSP), 28002 (Fee), 28003 (Int. Fee)  
Communication/Multimedia Systems (Applications), Berwick: 26021 (CSP), 26022 (Fee), 26023 (Int. Fee)

### RMIT University

Digital Art, City: 32031 (CSP), 32032 (Fee), 32033 (Int. Fee)  
Fashion Technology, Brunswick: 33251 (CSP), 33252 (Fee)  
Fashion and Textiles Merchandising, Brunswick: 33241 (CSP), 33242 (Fee)  
Games (Graphics Design), City: 32051 (CSP), 32052 (Fee), 32053 (Int. Fee)  
Games (Graphics Programming), City: 32191 (CSP), 32192 (Fee), 32193 (Int. Fee)

### University of Tasmania

Antarctic Studies, Sandy Bay (Hobart): 48191 (CSP)  
Environmental Science, Newnham (Launceston): 48201 (CSP)  
Music/Law, Sandy Bay (Hobart): 48251 (CSP)  
Music Studies, Sandy Bay (Hobart): 48241 (CSP)  
Psychology, Newnham (Launceston): 48211 (CSP)  
Psychology, Sandy Bay (Hobart): 48221 (CSP)

### Victoria University

Arts, Footscray Park: 40252 (Fee)  
Arts/Science, St Albans/Footscray Park: 41041 (CSP)  
Chinese Medicine, St Albans: 43102 (Fee)  
Clinical Sciences (Osteopathy), St Albans: 43052 (Fee)  
Computer Mediated Art, St Albans: 43912 (Fee)  
Criminal Justice Studies, Footscray Park: 41592 (Fee)  
Education-Physical Education (Secondary), Footscray Park: 40892 (Fee)  
Engineering/Arts, Footscray Park: 40021 (CSP)  
Exercise Science, Footscray Park: 42112 (Fee)  
Human Movement, Footscray Park: 40642 (Fee)  
Human Movement/Psychology, Footscray Park: 41102 (Fee)  
Law, Footscray Park/Queen St: 40472 (Fee)  
Law (graduate entry), Footscray Park/Queen St: 41122 (Fee)  
Legal Studies, Footscray Park: 40072 (Fee)  
Nursing (Division 2-Entry), St Albans: 43091 (CSP)  
Nursing (Graduate Entry), St Albans: 43061 (CSP)  
Paramedic, St Albans: 43032 (Fee)  
Psychology, Footscray Park: 44152 (Fee)  
Psychology/Human Resources Management, Footscray Park: 43562 (Fee)

### Victoria University TAFE

Community Development, Footscray Nicholson: 80161  
Multimedia (Cert IV), St Albans: 80071  
Naturopathy, St Albans: 80062

### Course title change

#### Holmesglen Institute of TAFE

61101 From: Sport (Sport and Recreation) (Advanced Diploma)  
To: Sport (Sport and Recreation) (Diploma)

### Changes to teaching methods for postgraduate education courses

Deakin University wishes to advise prospective applicants that the teaching method 181 Physics will no longer be offered by the university.

Visit: [www.vtac.edu.au](http://www.vtac.edu.au) for further course information updates

### Northern Melbourne Institute of TAFE

Hotline: (03) 9269 1251 Monday 13-Friday 17 December (9am-5pm)  
Change of preference day: Wednesday 15 December (3pm-8pm)  
Canteen, Building G, Preston campus, St Georges Road, Preston

### Photography Studies College

Hotline: (03) 9682 3191 Monday 6-Friday 17 December (10am-4pm)  
Open for tours & visits during change of preference period (10am-4pm)

### RMIT University

Hotline: 1800 117 648 Monday 13-Friday 17 December (9am-5pm)  
Website: [www.rmit.edu.au/cop](http://www.rmit.edu.au/cop)  
Email: [enter@rmit.edu.au](mailto:enter@rmit.edu.au)

### Swinburne University of Technology

Hotline: 1300 368 777 or email: [cop@swin.edu.au](mailto:cop@swin.edu.au)  
Monday 13-Friday 17 December (9am-6pm) and Saturday 18 December (10am-2pm)  
For information session details log on to: [www.swinburne.edu.au/cop](http://www.swinburne.edu.au/cop)

### University of Ballarat

Hotline: 1800 811 711 Monday 13-Friday 17 December (9am-5pm) and Monday 20 December (9am-12noon)  
Website: [www.ballarat.edu.au/cop](http://www.ballarat.edu.au/cop)

During the change of preference period, special campus tours will be conducted. To book your place on a tour please contact student recruitment on (03) 5327 9923 or call the change of preference hotline

### University of Melbourne

Hotline: 1800 801 662 or go to:  
[www.services.unimelb.edu.au/admissions/events/cid.html](http://www.services.unimelb.edu.au/admissions/events/cid.html)  
Parkville campus: Course Information Day - Thursday 16 December (11am-4pm plus Commerce and Law evening sessions)  
Shepparton campus: 21 Nixon Street, Shepparton - Change of Preference Information Session (Faculty of Medicine, Dentistry and Health Sciences, School of Nursing and Institute of Land and Food Resources) Tuesday 14 December (4pm-6pm)

### Victoria University

Hotline: (03) 9919 4110  
Email: [ccs@vu.edu.au](mailto:ccs@vu.edu.au) or log on to: [www.vu.edu.au](http://www.vu.edu.au)  
Drop in between 8.30am and 5pm (Monday-Friday) to the Centre for Commencing Students (CCS), Footscray Park campus  
Course and career information sessions: Tuesday 14-Friday 17 December, campus tours  
Check our website for all details of dates, times and venues for our COP activities

### Victorian College of Healthcare Education

Hotline: (03) 9553 5959 Monday 6-Monday 20 December (9.30am-4.30pm)  
Email: [secretary@vche.com.au](mailto:secretary@vche.com.au)

### William Angliss Institute of TAFE

Change of preference interviews for all courses will be held on 16 December at 10.30am  
An information session will be a part of this interview session  
Enquiries: Michelle Gaudion, Marketing Services Coordinator  
555 La Trobe Street, Melbourne Victoria 3000 Australia  
Telephone: (03) 9606 2156  
Facsimile: (03) 9670 0594  
Mobile: 0417 302 855  
Email: [michelleg@angliss.vic.edu.au](mailto:michelleg@angliss.vic.edu.au)  
[www.angliss.vic.edu.au](http://www.angliss.vic.edu.au)

### Wodonga Institute of TAFE

Hotline: (02) 6055 6606 Monday 6-Friday 17 December (9am-5pm) and Monday 20 December (9am-12noon)



# Bulletin amendment

November 2004, Issue 5 (p. 2)

## RMIT University

- **Biomedical Science (p. 258)**  
RMIT Uni, Bundoora: 31031 (CSP), 31032 (Fee), 31033 (Int. Fee)
- **Biotechnology and Applied Biology (p. 258)**  
RMIT Uni, Bundoora: 31041 (CSP), 31042 (Fee), 31043 (Int. Fee)

RMIT wishes to advise applicants that its decision concerning these courses has been reversed. This means that applicants wishing to be considered for both courses will need to include both preferences on their preference list.

## Cancelled courses 2005

### Australian Academy of Design

Advertising (Degree), Docklands: 91572 (Fee), 91573 (Int. Fee)  
Fine Arts (Degree), Docklands: 91563 (Int. Fee)  
Graphic Design (Degree), Docklands: 91513 (Int. Fee)  
Multimedia (Degree), Docklands: 91553 (Int. Fee)

### Australian Catholic University

Theology, Ballarat: 10011 (CSP), 10012 (Fee)

### Australian College of Natural Medicine

Massage Therapy, Box Hill: 93572 (Fee)  
Massage Therapy, City: 93562 (Fee), 93563 (Int. Fee)

### Australian Institute of Public Safety

Public Safety, City: 91312 (Fee), 91313 (Int. Fee)  
Security, City: 91352 (Fee), 91353 (Int. Fee)

### Australian National University

Economics/Electronic Commerce, Acton: 49571 (CSP), 49573 (Int. Fee)  
Electronic Commerce, Acton: 49521 (CSP), 49523 (Int. Fee)

### Box Hill Institute of TAFE

Beauty Therapy, Elgar: 51671

### Chisholm Institute of TAFE

Information Technology (Database Design & Development), Dandenong: 54341  
Information Technology (E-Security), Berwick: 54001  
Logistics and Supply Chain Management, Dandenong: 54381  
Public Relations, Frankston: 58271

### Deakin University

Information Modelling, Melbourne: 14331 (CSP), 14332 (Fee), 14333 (Int. Fee)

### ESTT College of Natural Medicine

Remedial Massage (Certificate IV), Waverley Gardens: 95622 (Fee)

### Holmesglen Institute of TAFE

Information Technology (Software Development), Moorabbin: 66421

### Kangan Batman Institute of TAFE

Justice, Essendon: 52101

### La Trobe Institute of Vocational Education and Training

Hospitality Management, Mount Buller: 89412 (Fee), 89413 (Int. Fee)  
Outdoor Recreation, Mount Buller: 89463 (Int. Fee)

### La Trobe University

Health Sciences/Pastoral Care, Bundoora: 21971 (CSP)

### Monash University

Arts/Visual Arts (previously a new course), Clayton: 28111 (CSP), 28112 (Fee), 28113 (Int. Fee)  
Engineering/Aerospace, Clayton: 28361 (CSP), 28362 (Fee), 28363 (Int. Fee)

### Northern Melbourne Institute of TAFE (NMIT)

Recreation, Preston: 69141

### RMIT University

Computational Science, City: 33001 (CSP), 33002 (Fee), 33003 (Int. Fee)  
Computing & Digital Technology, Bundoora: 31991 (CSP), 31992 (Fee), 31993 (Int. Fee)  
Environmental Science, Lakes Entrance: 31121 (CSP), 31122 (Fee), 31123 (Int. Fee)  
Hospitality, City: 32871 (CSP), 32872 (Fee), 32873 (Int. Fee)  
Tourism, City: 32921 (CSP), 32922 (Fee), 32923 (Int. Fee)

### RMIT University TAFE

International Workplace (Applied Language), City: 72081

### Swinburne University of Technology TAFE

Building, Croydon: 70031  
Computer Systems, Wantirna: 70011  
Information Technology (Network Engineering), Lilydale: 70051  
Information Technology (Software Development), Hawthorn: 77181

### University of Tasmania

Fisheries Science, Sandy Bay (Hobart): 48051 (CSP)

### Victoria University

Engineering-Microelectronic Systems, Footscray Park: 41251 (CSP), 41253 (Int. Fee)  
Engineering-Photonics, Footscray Park: 41261 (CSP), 41263 (Int. Fee)  
Engineering-Telecommunications Engineering, Footscray Park: 40771 (CSP), 40773 (Int. Fee)  
Music Industry/Event Management, Footscray Park: 41623 (Int. Fee)  
Nursing (Division 2-Entry) (previously a new course), St Albans: 43093 (Int. Fee)  
Nursing (Graduate Entry) (previously a new course), St Albans: 43063 (Int. Fee)  
Nutritional Therapy, St Albans: 43293 (Int. Fee)  
Technology-Building Surveying, Sunshine/Footscray Park/Werrisbee: 10023 (Int. Fee)

### Victoria University TAFE

Community Development, St Albans: 80551  
Computer Systems, Melton: 85141  
Laboratory Techniques (Certificate IV), Footscray Nicholson: 80011  
Laboratory Technology (Biotechnology) (previously a new course), St Albans: 80151

### Wodonga Institute of TAFE

Food Technology, Wodonga: 88691

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