

SUBMITTING COURSE PREFERENCES

Once you have created a VTAC account and completed your profile, you can start applying for courses.



Starting your course application

You need to complete your profile by logging in to your VTAC account before applying for courses. After completing your profile, you will be able to select 'Start course application'.

Searching for courses

When you open your course application, you will be taken to a page to begin selecting courses. To populate the course list, search for the courses you wish to apply for. You can search by **keyword** or use the institution and qualification checkboxes and select **Apply filter**.

We recommend you use VTAC's CourseSearch to conduct your course research before you start your course application so you have a list of preferred courses to reference when completing your application.

Once you have your list of results, you can narrow down the options by searching by course name. You can also search by the course code of the specific course you wish to add.

Adding courses to your preference list

Once you have found a course you would like to add to your preference list, you can add this by pressing the **+** button.

You can add up to eight course preferences to your list, and must list at least one to submit your application. It's a good idea to list more than one course to maximise your chance of receiving an offer.

Once you have added your course preferences, you can use the arrow buttons to move the courses up and down your preference list, with Preference 1 being your most wanted course. You can remove any courses by pressing the **x** button.

Submitting your course application

To submit your application, click the "Submit and pay" button and follow the steps to complete payment of the course application processing fee. If you start your application but want to complete your payment later, you can save your application and course preferences and come back at a later date to complete the application and pay the fee. Only submitted and paid applications will be considered by tertiary institutions.

Changing your course preferences

You can change your preferences as many times as required while change of preference is open. Once change of preference is closed, your preferences will be set for the upcoming offer round. For a full list of change of preference dates, please go to the [dates page on the VTAC website](#).

To change your preferences, just log into your account and go to 'my course preferences'. Make sure to always save any changes before you exit.

Institution	Qualification
☐ Academy of Interactive Entertainment	☐ Doctorate by coursework
☐ Academy of Interactive Technology	☐ Doctorate by research
☐ ACAP University College	☐ Masters by research
☐ Australasian College of Health and Wellness	☐ Masters by coursework
☐ Australian Catholic University	☐ Graduate Diploma
☐ Australian Institute of Music (AIM)	☐ Other Postgraduate Award
☐ Bondarev TAFE	☐ Graduate Certificate

Reset filter Apply filter

Search by course name, code, qur

Course Codes

A course code is a unique code which identifies each individual course and is based on the institution, campus, course type and fee type.

Before applying, you can find the course codes for your chosen courses using VTAC CourseSearch and on tertiary institution websites.

Remember to always list your courses in the order you would most like to study them.

Paying for your application

When you reach the payment portal, you can choose to pay with a debit or credit card.

You can confirm you have paid for your application by looking for the 'Processing fee paid' message in your VTAC account.

Next steps

Once you have completed your course application, you can access the equity schemes and scholarship application.