

Policy and procedure: interstate subject use in the Victorian ATAR calculation

The VCAA collect and process prior credit in senior secondary studies from interstate as “VFE block credit”. VTAC receives a record of the number, level, and major study area of these block credits but no finer detail. This means that without intervention, interstate studies are treated as unscored studies and are considered for contribution as increment (fifth or six subject) only.

Interstate transfer students who wish to have their **original scored** interstate studies contribute to their Victorian ATAR (thus eligible for use in the primary four and/or scored 5th and 6th increments) must take additional initiative and follow the processes outlined in this policy document.

To be eligible for this process, the applicant:

- Must be undertaking a VCE or VCE VET subject in the current year
- Must be eligible for a standard Victorian ATAR evaluation in the current year
- Must not have a previous ATAR

To have your interstate scored studies contribute, the applicant or the applicant’s proxy must:

- Fill in and complete the “Applicant declaration and intent” form. This form must be received by VTAC no later than 1 November.
- Arrange for your authoritative year 12 body to complete and send the “Subject confirmation and Z-score data” form or provide equivalent information **directly** to VTAC no later than 1 November. (Please note that you cannot forward this information to VTAC. It must be received directly from the year 12 body.)

Once VTAC has received both forms, you or your proxy will receive a confirmation email that all the conditions for interstate study consideration have been met. This confirmation is your assurance that your interstate studies will be considered along with all Victorian studies and that they will not receive block credit treatment.

Without the confirmation from VTAC, your interstate studies will be treated as block credit only. If information is not received by the 1 November deadline, your interstate studies will be treated as block credit only.

Consider all implications before requesting interstate subjects be treated as scored equivalents.

Once this process has been confirmed, you cannot change your mind. Your interstate studies will only contribute as scored studies and cannot revert to block credit treatment.

Sometimes it is better to leave interstate study as block credit. See the following example that explains how scored study treatment disadvantaged a student.

Example: A hypothetical student who transferred from Tasmania to Victoria and completed the VCE last year.

VTAC received the following information for the student from the VCAA and calculated the following scaled scores:

English	24
Maths: Mathematical Methods (CAS)	31
Chemistry	28
Physics	30
LOTE: Spanish	2.70 (10% of scaled score in study)
Block credit from Tasmanian subject – study area English	x → considered repeat of English
Block credit from Tasmanian subject – study area Science	2.80 (10% of 4th study)
Total aggregate:	118.50
ATAR value:	62.05

With an interstate request form and information from the TQA, the Tasmanian subjects would be treated as scored subjects with the following calculated scaled scores and Victorian subject equivalents:

Tasmanian English Communications	VCE English	25
Tasmanian Physical Sciences	VCE Physics	28

This would give the applicant the following ATAR:

Tasmanian English Communications	25
English	x → lower of repeated subject
Maths: Mathematical Methods (CAS)	31
Chemistry	28
Physics	30
LOTE: Spanish	2.70 (10% of scaled score in study)
Tasmanian Physical Science	x → lower of repeated subject
Total aggregate:	116.70
ATAR value:	60.50

Given this scenario, the student would have been better off not having their interstate subjects considered individually but rather having them treated as block credit.



Request for scored interstate subjects to be included in Victorian ATAR calculation

Applicant declaration and intent

Name: _____

VCAA student number: _____

Previous Interstate year: _____

Previous interstate student number: _____

VTAC ID (if known): _____

Address: _____

Email: _____

Interstate studies to be used in ATAR calculation (if appropriate confirmation is received by VTAC from state authority board by 1 November)

State	Year	Subject name

By signing and returning this form to VTAC I have read, understood and agree to the following:

- (1) To the best of my knowledge the information provided in this form is accurate and complete
- (2) I have declared all completed scored interstate studies undertaken prior to commencing the VCE.
- (3) I confirm that I am currently undertaking one or more VCE or VCE VET subjects, am eligible for Victorian ATAR evaluation in December this year, and have not had a previous ATAR awarded.
- (4) I understand and accept that upon confirmation by my previous state's authoritative year 12 body, the interstate studies listed above will be treated as scored subjects when calculating the Victorian ATAR; that is, I cannot change my mind after receipt of the ATAR and request that my studies above be retrospectively treated as block credit.

(5) I understand that if I am eligible for an ATAR in a subsequent year, that my interstate studies will continue to be used as scored subjects.

(6) I acknowledge that VTAC must receive confirmation of my interstate subjects along with required statistical data about the studies directly from my state's authoritative year 12 board by the November deadline. The confirmation from the board must include the following detail for each study named above:

- Subject code for study
- your **mark** (numeric) in the study (necessary for z-score calculation)
- the average **mark** (numeric) for that study in the year undertaken (necessary for z-score calculation)
- the standard deviation for that study in the year undertaken (necessary for z-score calculation)
- The study in the home state will need to have a named Victorian equivalent. If this is not obvious (e.g. the study is a cross- or mixed-discipline) the Victorian equivalent will need to be designated

These details are in the "Subject confirmation and Z-score data" form which can be used as a proforma for your year 12 board.

Once this form and interstate year 12 board confirmation have been received by VTAC, we will email you an acknowledgement of completion.

Applicant Signature: _____ Date: _____

If someone is acting on your behalf, provide details of proxy here:

Proxy Name: _____

Proxy relationship to applicant: _____

Proxy Signature: _____ Date: _____

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Date of form receipt	Date of y12 authoritative board receipt	Date of confirmation email sent



Request for scored interstate subjects to be included in a Victorian ATAR calculation

Subject confirmation and Z-score data

Your Name: _____

Your position/title: _____

Your email: _____

Name of applicant: _____

Applicant's year 12 number while completing studies in your state: _____

Please complete details for each scored study completed by the applicant in your state prior to coming to Victoria:

Subject code	Necessary for z-score calculation			Named Victorian study equivalent if not obvious
	Applicants numeric mark/result in study (numeric value)	Overall average mark/result in study for the year undertaken (numeric value)	Standard deviation for study in year undertaken	

I acknowledge that I am an employee of the year 12 state authoritative body who has the knowledge and ability to provide the data above; and to the best of my knowledge have provided complete and accurate information for all scored year 12 studies completed by the applicant in my state prior to transferring to Victoria.

Signature: _____ Date: _____

VTAC office use only		
Applicant form matched?	Date of y12 authoritative board receipt	Date of confirmation email sent

